



SELO "CLEAN & SAFE"

TOUR OPERATORS WITHOUT FACILITIES | Requirements to comply with

▼ TRAINING FOR ALL EMPLOYEES ▼



> All Employees will receive information and/or specific training on:

- > Internal rules relating to the COVID-19 coronavirus outbreak.
- > How to take basic precautions to prevent and control infection relating to the COVID-19 coronavirus outbreak, including the following procedures:

_Hand disinfection: wash hands frequently with soap and water for at least 20 seconds, or use hand disinfectant containing at least 70° alcohol, covering all surfaces of the hands and rubbing them until dry.

_Breath etiquette: cough or sneeze into your bent forearm or use a tissue, which must then be binned immediately; always disinfect your hands every time you cough or sneeze and after blowing your nose; avoid touching your eyes, nose and mouth with your hands.

_Social behaviour: change the frequency and form of contact between employees and between employees and customers, avoiding (where possible) close contact, handshakes, kisses, shared workstations, physical meetings and shared meals, utensils, cups and towels.

> How to self-check daily for fever (take body temperature twice a day and record the reading and time of check), check for coughing or difficulty in breathing.

> How to comply with Ministry of Health guidelines for cleaning surfaces and dealing with clothing at work premises.

▼ INFORMATION TO ALL CUSTOMERS ▼



> The following information is available to all customers:

- > How to take basic precautions to prevent and control infection relating to the COVID-19 coronavirus outbreak.
- > Internal rules relating to the COVID-19 coronavirus outbreak.

▼ THE SERVICE ORGANISATION ENSURES ▼



- > Maintenance of social distancing between those involved in business activities, in accordance with Directorate General for Health recommendations.
- > Observance of the maximum permitted occupation of means of transport used in business, in accordance with Directorate General for Health recommendations.
- > The distribution of information relating to business, preferentially in digital/online form.
- > Compliance with internal health and safety rules by partners involved in business activities.
- > That there is always a responsible employee on duty to activate the procedures in the event of suspected infection (taking the person with symptoms to the isolation area, providing him/her with the necessary assistance and contacting the national health service).
- > Storage of any waste produced by patients suspected of being infected, in plastic bags which, once sealed (e.g. with a clamp), must be separated and sent to an operator licensed to deal with biological-risk hospital waste.

▼ THE COMPANY HAS ▼



- > Sufficient sets of individual protective equipment for employees involved in business activities.
- > Individual protective equipment available to customers (maximum group capacity).
- > High temperature washing of cloakrooms and other accessories provided (e.g. towels), used in business activities by employees and customers (around 60° C).
- > Provision of alcohol-based hand disinfectant dispensers, wherever necessary, for persons participating in business activities.
- > Cleaning or disinfection of equipment used after every activity, in accordance with the rules that apply to each type of equipment.
- > Cleaning or disinfection of means of transport used, after every activity, in accordance with the rules that apply to each type of transport.



***Requirements that the Tour Operator ensures that fulfils
all the requirements of the Clean & Safe Stamp.***